


**TOWN OF OCEAN VIEW
DELAWARE**

April 2, 2024

TO: Mayor and Council

FROM: Carol S. Houck, Town Manager 

SUBJECT: Air Duct Cleaning – 201 Central Avenue

Background/Proposal Totals

The duct work of 201 Central has not been cleaned in nearly 6 years. This work is recommended to be completed every 3 to 5 years. Two companies that offer Duct Cleaning in our area were asked to provide quotes. Both were escorted through 201 Central and returned proposals as follows:

Stanley Steamer

Delmar, DE **\$12,585**

Work to be completed in one day by two crews (8 employees) on Saturday, April 20th. Stanley Steamer is the company that performed the cleaning of this building's ducts in 2018.

Serv Pro

Georgetown, DE \$10,085 (original proposal)
\$12,593.48 (corrected proposal)

Serv Pro had originally only included 4 Air Handler Units however we have 7. This increased the cost as well as performing the work on weekends. In addition, Serv Pro advised the work would take 4 to 6 days as a result of not having the crews to address in one day.

Funding

Funds are available to complete this facility maintenance from FY2024 Repairs and Maintenance funding.

Recommendation

It is therefore recommended that the Mayor and Council authorize the Town Manager to enter into a contract with Stanley Steamer (1 Gerald Court, Suite 1, Delmar, DE) for the total value of \$12,585 to perform Air Handler/Duct work Cleaning of 201 Central Avenue, in accordance with their estimate of March 2, 2024.